

I. CALL TO ORDER at 6:05 pm in the basement meeting room at the Fremont Town Hall. Present were Selectmen Gene Cordes and Leon Holmes Sr; and Town Administrator Heidi Carlson. Brett Hunter arrived at 6:45 pm.

II. ANNOUNCEMENTS

1. The Selectmen will partake in the 250th Celebration opening ceremony at the Old Meetinghouse at 6:30 pm Friday June 20th to kick off the 250th Celebration. A brief meeting will be posted for an evening next week once schedules can be determined, to review and sign manifests as well as review the July Newsletter.

III. LIAISON REPORTS

Cordes provided an overview of the School Board joint session held on June 10th:

Summary of discussion at June 10th School Board meeting regarding engaging voters for Town and School District meetings:

Recent examples were discussed where it was questioned whether the voters were aware of the impact of the article. Two mentioned were:

- *The defeat of the teacher contract that had more salary in it but also relief from the “Evergreen” clause and on limitation of the health insurance providers, both that are believed to be very valuable in the long term*
- *The defeat of the road repairs (Whittier Drive). No mention of recent history regarding replacing police cruisers*

Regarding the voters it was mentioned that 800 to 1,000 voters have been going to the polls for Town and School District meetings. Those that vote seem to be an older demographic and most of them seem to have the information they need prior to arriving at the polls. A review of the efforts to communicate with voters included:

- *Required public meetings – Public Hearings on the budgets and the Deliberative Sessions*
- *Newsletters from both the Town and the School District that are mailed to the residents of Fremont*
- *Voter guides that are written and mailed*
- *Posting of information to the Town and School District Websites*
- *Handing out information at public meetings*
- *Open houses regarding the needs of buildings or equipment (Fire Truck)*
- *Booths at polling day*

In addition there are private mailings that are taking positions on a warrant article. The question was raised if there should be more information presented on social media, in hopes of reaching a larger and perhaps different demographic. It was also questioned if the demographic (age and perhaps gender) of those that are voting could be accessed. It was suggested that the Town Clerk, Secretary of State and perhaps the Supervisors of the Checklist might be able to answer this.

It was also mentioned that other communities have had success by reaching out to local groups, (PTA, Garden Club, Associations for example) to let them know what the issues are, encourage them to vote and starting old fashioned telephone trees and day of vote calling. It was felt that this encouraged more voters and engaged those that may not routinely come out to vote. Therefore, it was expanding the voter participation. Agreeing that most of these votes are driven by costs or the perception of costs and the felt burden of high property taxes, some discussion was about forming an Economic Development Committee to look into encouraging economic development and therefore expanding the property tax base without adding demand for local services. It was suggested that this be looked into as a long term potential piece of the puzzle on high tax rates and that legislators and state officials be contacted regarding suggestions and resources.

Regarding the local tax burden it was felt that state legislators should be reminded to avoid shifting responsibility and costs to local government and taxpayers.

The discussion concluded at 7:00 pm.

Cordes also provided an overview of the SRRDD 53B meeting held in Rye on June 11th:

Reviewed and approved minutes of April meeting

Reviewed financial review of 3/31/14 Fiscal Year closing statements. Also they had YTD financial statements.

Discussed and reviewed RFP for district trash disposal and pick up and transportation option of contracts effective 7/1/15. The RFP is to be posted and advertised soon, proposals to be submitted in August and perhaps reviewed / negotiated and approved as soon as September meeting. RFP asks for a pricing on a proposed 5 year disposal contract includes CPI – Boston escalator clause with a floor of 1 % and a ceiling of 3 %. Individual towns would have direct bill individual options for pick up and transportation to disposal location. It was decided to add a request for bulky disposal as a separate pricing option.

There was a decision to reserve unreserved cash from prior year against expenses for development of the RFP, legal / contract review etc. After those expenses have been paid, it can be decided at a subsequent meeting that the remaining funds can be released and returned to the members based on proportional tonnage from prior year.

Hampton and South Hampton have formally requested to discontinue their membership from the District effective 06/30/2015. Their requests have been legally reviewed and the process to respond to their request was discussed. There were two decisions. Hampton's release was approved with a long list of conditions 7-0 and South Hampton's with the same conditions was approved 8-0. They now need to go back to their voters for final approval including with the conditions.

There was a discussion about the benefits of 53B. The benefits are most beneficial to small towns. They primarily include negotiating powers around contracts and services, ability to administer trash contracts and ease of access to needed services such as hazardous waste days etc. In response to a question regarding what would happen to the District if the towns started peeling away, one by one, the attorney present said that the 53B could continue to legally exist as long as there was a least two towns in the District.

There was a review of the May Hazardous Waste Collection that occurred in Hampton. They had the most number of vehicles ever. Summary sheets were provided. There was a discussion about providing other services because of the public interest. The two that were discussed were accepting pharmacy prescriptions that are no longer needed and medical waste, used "sharps" were primarily discussed. They may be able to offer something in Brentwood in September.

The next household hazardous waste collection is on September 13th in Brentwood. No next meeting date was set but it will likely be in September.

IV. APPROVAL OF MINUTES

Selectmen reviewed the minutes of 05 June 2014. Motion was made by Cordes to approve the minutes as written. Holmes Sr seconded and the vote was unanimously approved 3-0.

V. SCHEDULED AGENDA ITEMS

At 6:30 pm Library Trustees Eric Abney, John Hennelly, Cheryl Rowell; and Librarian Bethany Brace met with the Board to review the Library roof RFP and discuss a process for bid review and oversight of work on the roof.

The RFP to date was reviewed and some additional changes will be included in follow-up to a review today by the Building Inspector. A sketch of the library roof had been prepared by the Building Inspector and one area is in worse condition than the rest of the roof, so that area will be specified as one area to re-roof, with a second option to do the entire roof. Carlson will endeavor to get the RFP out next week and have a relatively short turn-around such that it can move ahead as quickly as possible. There was some discussion about where the money would come from. All of the library maintenance and cost are budgeted within the library budget, so some money will need to come from there. The Town will also look at other budget lines to see what cutbacks can be made. The Trustees will have to do the same.

There was discussion about how to plan ahead for the future maintenance needs of the meeting. A Warrant Article for a Town Expendable Trust Fund was discussed, as that it could be built up over time and used as repairs or large maintenance items are needed. There is concern as the rest of the roof will be needed shortly, if not done in this repair, and there are five furnaces in the building which will need care at some point, beyond the annual maintenance.

Brett Hunter arrived at 6:45 pm.

Trustees mentioned concern about having the library alarm panel reprogrammed. They have had difficulty reaching Chris Daly and getting the panel fixed. They asked if he did other work for the Town. Discussion continued and it was decided that Carlson would contact him again and find out what is needed to reprogram the alarm panel as soon as possible.

Trustees and the Librarian left the meeting at 6:55 pm.

6:45 pm Public Input - none

7:00 pm Department Heads

At 7:15 pm Parks & Recreation Commission Members Elizabeth Rosa, Kim Dyer, Jon Benson, and Summer Camp Director Mike Cappiello met with the Board. Selectmen introduced themselves and Carlson, and Counselor candidates CIT Ben Soares, Counselors Tiffany King, Monique Ricard, Caroline Babcock, Paige Demers, Brianna George went around the room and introduced themselves. Shawn Soares and Doug Brown were also present. CIT Gabrielle Studley and Counselor Lucas Romano were unable to be present this evening.

Selectman Cordes stated that the Board needs to meet all of the counselors, explaining that it is important work that they will do as a counselor, taking care of other people's children. It comes with responsibility and liability. He further explained that as a Town and as a Recreation Department, we screen employees to include background checks that all will have to complete as part of the conditional hiring process.

He stressed that counselors need to be safe at all times, and refrain from anything that is not safe, and ask for direction from the Director or Assistant when needed. Commission Chair Elizabeth Rosa added that many of the campers are in a facility where they spend most of the school year and that for Camp, the experience needs to be fun, and challenged counselors to make the summer a safe, fun and good experience for campers. Director Mike Cappiello added that no Facebook is permitted with children in the program, and no one aside from the Director and Assistant shall take any photographs of children, once proper waivers have been obtained. No photographs shall be taken of kids with personal cell phones whatsoever.

Carlson added that we need to take care of school property like it was our own, as we are guests at the school for the summer. Safety is paramount, and cell phone use is not permitted during the program. If you have an emergency or need to make a call, you need to see the Director or Assistant and be excused to do it. Some of the paperwork was reviewed, and Carlson indicated that she would send an email to all of the counselors tomorrow with details on all of the information needed, including that background checks needed to be signed and notarized, and completed by everyone as soon as possible.

Selectmen discussed conditional appointment of the summer staff conditioned on background checks, and all were urged to get to the Selectmen's Office as soon as possible next week to get these forms completed.

Staffers were thanked for their time and wished a great summer season at camp. They left the meeting at 7:40 pm.

Angela O'Connell and Larry Dobson came into the meeting at 7:40 pm. At this time, Doug Brown met with the Board to discuss a request for use of alcohol at Memorial Fields after adult league play. He said that he has been part of an over-30 coed softball league out of town for the past couple of years and that they are having a great deal of fun, prompting him to start a league in Fremont that now has 66 players. He said they have games in the summer on Monday through Thursday nights, and are using the Town's fields from approximately 6:00 to 8:30 pm.

He said that their kids are also there, and it is a pickup, fun softball league. In Brentwood where they currently play, they are allowed to have a beer after the game on the property. He asked the Board for permission as outlined in the Town's Public Drinking Ordinance (which may be allowed by exception).

The Board had some questions which they posed, and had concern about what this might lead to if opened up. They wanted Brown to ask the Town of Brentwood what their rules are and how it is allowed there. The Board also wanted to follow-up with Chief Twiss and the Parks & Recreation Commission. There is a posted list of park rules, and this would be in violation of one of those rules.

There was discussion about the insurance parameters of this happening at a post-event while at the park, and the adult league is working with the FAA to become a sanctioned part of their insurance and guidelines.

The Board discussed setting precedent in allowing this, and also the liability issues. Brown said that their children are at the fields, and O'Connell added that it is a family environment, and that the use of alcohol is minimal.

Brown thanked the Board for their time and consideration, and he will contact the Town of Brentwood.

At 7:55 pm Angela O'Connell and Larry Dobson of the Fremont School District Strategic Planning Committee met with the Board. O'Connell explained that they are planning for the school for the next five years. She said they last did it seven years ago and it is now dated. She circulated a recent newsletter the School District mailed to all residents, highlighting two different surveys, one for parents and one for residents, to see where the school and community are going. She urged members to complete the survey. (That article will also be in the Town's July newsletter).

She stated that there are ten people on the Committee, including a School Board representative, the Principal, and community members. She asked for input from the Selectmen as a Board, as well as asking them to individually fill out the survey. She said they need the priorities for the school system for the next five to ten years.

There was discussion about expanding or changing high school options to include Pinkerton Academy. There was discussion about being locked in with Sanborn, and paying for the building and capital costs, not just tuition. O'Connell said that the School Board is already discussing options with Sanborn, to include revising some of the contract terms.

Selectmen will write their thoughts on what Ellis School needs by the first week of July, and get it back to the Committee. O'Connell and Dobson left the meeting at approximately 8:10 pm.

VI. OLD BUSINESS

1. Policy Review

a. Personnel Policy: Cordes moved to get in touch with Greg Huard and Chief Twiss to acknowledge to Huard that they have received his request, and are in the process of reviewing the Town's Personnel Policy. The Board understands the concerns raised by Huard, and will have them in mind as they work on review of the policy. Holmes Sr seconded and the vote was unanimously approved 3-0. Carlson was asked to send an email to Huard and Twiss outlining this information to them.

b. Media Relations Policy: A second draft of the policy was circulated for review.

c. Town Vehicle Policy: Cordes moved to adopt the Town Vehicle Policy and sign the final draft. Hunter seconded and the vote was unanimously approved 3-0. This will be distributed to employees with the next payroll.

d. Information Sensitivity Policy: Carlson stated that the Board's annual review was done 03/27/2014, but that no formal motion was made to readopt the policy. Cordes moved to readopt the Town of Fremont Information Sensitivity Policy as written. Holmes Sr seconded and the vote was approved 3-0. Selectmen initialed the updated copy.

2. The bench project at the Historic Museum (8 Beede Hill Road) has been completed by the Garden Club and looks terrific, just in time for the 250th Celebration! Thank you Garden Club! Selectmen signed a letter thanking the club for all their work in beautifying our gardens.

3. Selectmen signed a letter of permission to Mark Pitkin for work within Town right-of-way on Squire Road in follow-up to the discussion last week.

4. Selectmen discussed a fee of \$250 to cover the Town's cost incurred in urn burial. This will be added to the Town's Fee Schedule and a Public Hearing posted.

5. Selectmen signed the State of NH form for Carla Smith as the Town's Deputy Health Officer.

VII. NEW BUSINESS

1. Selectmen reviewed the accounts payable manifest in the amount of \$1,078,289.49 for the current week dated 13 June 2014. The School check will be held pending the current two tax deposits clearing the bank. Motion was made by Cordes to approve the manifest. Holmes Sr seconded and the vote was unanimously approved 3-0.

2. Selectmen reviewed bills and invoices for payment.

3. Selectmen reviewed the folder of incoming correspondence; and signed outgoing correspondence to KTM Properties for the work involved in the front steps, including an \$1,800+ donation of custom handrails; a letter to Trustees of Trust Funds requesting disbursement of \$4,681.17 from the Town Expendable Trust Fund for the 250th Celebration to reimburse the general fund; and a thank you letter to Mary Wheaton-Pinder.

4. Selectmen discussed a process for next week to approve invoices and manifests. Cordes moved that any two Selectmen can review the manifests and invoices beginning Thursday and review and approve

them. Hunter seconded and the vote was approved 3-0. A meeting will be posted for some night late in the week to formalize these approvals, once Board schedules can be determined.

5. Selectmen reviewed a MOU with Ellis School for use of adjacent Town properties in the event of an emergency evacuation of Ellis School. Cordes moved for the Town to agree to the terms and have Chairman Hunter sign the MOU on behalf of the Town. Holmes Sr seconded and the vote was approved 3-0.

6. Selectmen reviewed the GIS internet service maintenance agreement between Town of Fremont and CAI Technologies for web-hosting of the Town's tax map data. This is an annual agreement and the \$1,800 fee is included in the Town's budget. Board members signed the agreement, with Carlson indicating that there is a lot of use of this resource on the web.

7. Selectmen signed the NH Department of Revenue Administration form for disposition of PA-28 form for the 2015 tax year. The Town of Fremont no longer uses the Inventory form.

8. Selectmen reviewed and signed MOU's for Health Officer and Emergency Management Director stipends. This was created in response to audit concerns about the stipends paid for the positions, and outlines each job's stipend and the responsibilities.

9. The attorney working for Tom Nisbet (PPM Holdings) asked for an additional description to be added to the deeds for auction sales of lots 03-037.000.005 and 03-037.000.007. This was reviewed and Selectmen re-signed the deeds for PPM transfers of lots 03-037.000.005 and 03-037.000.007. This closing will take place tomorrow and represents the final closing on the properties sold at auction on April 26, 2014.

There was discussion about the business being conducted at 13 Beede Hill Road in that a yard sale has been taking place continually. The Building Inspector has sent a letter to him regarding improper signage as well as the non-residential use.

VIII. NON-PUBLIC SESSION NH RSA 91-A - none

The next regular Board meeting will be held on Thursday June 26, 2014 at 6:00 pm.

IX. ADJOURNMENT – At 9:00 pm motion was made by Holmes Sr to adjourn the meeting. Hunter seconded and the vote was unanimously approved 3-0.

Respectfully submitted,

Heidi Carlson
Town Administrator